

Minutes - Meeting with Supervisor

Team 18



Date	20/05/16	Duration (hrs)	3:00
Time	10:00AM	Location	WT711

Agenda

- ❖ Where we are up to in our project
- ❖ Review plan dates
- ❖ What we need for review
- ❖ Communication with client Status
- ❖ Communication with Devops personnel
- ❖ Mid Semester Review

Action Items

1. Format and rewrite formally
<https://docs.google.com/document/d/1yXM9bDX3Mk59MjIqn1AQBvIsMbjrl760lEs9baot0o/edit> John
2. our own authentication model now
<https://docs.google.com/document/d/1la0rSuLbducTNoDe5VeOhbpw3T3E64r4WmHDLah9ko/edit> John
3. Book for 11:20 am on wednesday or book for 2:00 pm thursday south campus
Chris
4. Create more precise log book Everyone
5. Plan Presentation Structure and assigning work Chris
6. Add links to index document Index Doc Adam
 - a. Need to add links to each section Adam
 - b. Pin the post onto facebook and trello Miguel
7. Plan for use of epics in Jira Board moved to low priority(discussion doc)
8. Format Standards Documents output moved to low priority(discussion doc)
9. Restructure the Repo to accommodation to Johns model Adam
10. Manually Create Burndowns for Sprint 2 Miguel

Notes

- Giving Structure to our progress review
 - What can we show
 - User story

- **What are the markers looking for?**

Commented [1]: +christ6@gmail.com

- Product backlog → Sprints planned → What we achieved in S1 and 2 + issues and reasons for result → Here is what we can show you
- Plan → **Evidence of what we have done**
 - **Manual Chart**
 - Prototype
 - Visualisation
 - Burn down charts
 - Sprint Goals
 - USB - backup
 - Need to show snapshots of progress
 - Flow of what we have done
 - We have completed
 - Setup Scripts (user table + lambda + s3 + Dynamo)
 - Simple forms
 - Lambda functions to perform the back end
 - Without token security
 - Diagrams of security model
 - Project WIKI online site
 - Landing page
- Sprint Goals
 - 1: proof of concept : wide scope
 - 2: security concept : **user login & registration**
- **Presenting progress to reviewees**
- **Problems**
 - Facing problems with high level targets
 - Break it down into smaller tasks that can be ticked off more easily to show progress
 - Able to create developer User stories
 - E.g. As a developer I need to link x to y so that z (client side) will work
- **Log book**
 - I did this ..
 - because of ..
 - This happened ..
- Do we edit the product backlog
 - Only when the product owner agrees to your suggestion
 - We cannot add or remove on our own according to SCRUM
 - We can divide higher level tasks
 - Can create user stories if related to existing user story
 - ADD A SPIKE to accomplish x
 - E.g. we went away to research x to implement y
 - **What we have realized we can implement**
 - **Waqar - 0210715493**

Commented [2]: +campbell.adam.31@gmail.com

Commented [3]: +chrst6@gmail.com header for our goal of the sprint

Attendees	Role
Waqar Hussain	Supervisor
Adam Campbell	Team Leader
John Cave	
Miguel Saavedra	
Christopher Treadgold	

Version

<v1.0> Document created - 05/03/16

<v1.1> Changed style of document - 06/03/16

Recorded by
MIGUEL SAAVEDRA